



Global E3 Annual Members' Meeting April 8 – 10, 2013

Hosted by:

**The Institute of International Education (IIE) 809 United Nations Plaza
(1st Avenue between 45 and 46 Streets, across from UN)
New York, NY 10017
Telephone: 212- 984-5442**

The Annual Meeting will begin with an evening reception on Sunday April 7, 2013 from 6:00 to 8:00 p.m. at the Millennium UN hotel on 44th Street and 1st Avenue. The Polytechnic Institute of NYU in Brooklyn, New York will host a half-day session as described below. All other sessions will be held at IIE.

Preliminary Meeting Information

Attendees should plan to arrive in New York by Sunday, April 7, 2013 in time to attend the evening reception to welcome all members. Hors d'oeuvres and wine/beer will be served. We anticipate that nearly 60 engineering programs from around the world will be represented at the meeting, with time scheduled for you to develop new partnerships and expand existing ones.

Monday's meeting starts at 9 a.m., with registration and breakfast starting at 8 a.m. On Tuesday, April 9th, the Polytechnic Institute of NYU will host us for morning sessions and lunch, with the afternoon free for lab tours or sightseeing. Tuesday evening, we will provide a closing dinner and boat cruise, so that you can see NYC's skyline, Statue of Liberty and other famous landmarks as the sun sets. Sessions at IIE on Wednesday morning focus on plans for the coming year, including a member-networking luncheon to explore joint bilateral projects.

Those wishing to meet with other IIE staff or learn more about IIE programs (Fulbright, Whitaker, Brazil Science Mobility Program, Research and Evaluation, Scholar Rescue Fund, IIE Network, etc.) can schedule meetings on Wednesday afternoon or later in the week through us.

Transportation and Logistics

There are three major airports serving New York: John F. Kennedy and LaGuardia Airports (both in Queens, NYC) and Newark International Airport in New Jersey.

The international airports (JFK and Newark) are approximately 45 to one hour from midtown Manhattan, where IIE and the conference hotel are located. New York City is accessible through public transport from all airports, but it will require several transfers; there are more convenient and faster taxi services and shuttle vans that pick up from and drop off at hotels. Airport Shuttle buses (approx. \$25) take passengers from all three airports to Grand Central Station at 42nd St and Park Avenue, within walking distance of IIE and the conference hotel. You can make shuttle bus reservations through

<http://www.continentalguestservices.com/transportation/>

Accommodations

The Millennium UN Plaza will be the primary meeting hotel. It is located one block from IIE, on 44th Street, between 2nd and 1st Avenues.

Millennium UN Plaza Hotel
One United Nations Plaza
New York, NY 10017

Room reservations: We have a room block reserved at the discounted rate of \$249 per night (not including taxes) for Annual Meeting attendees at the 4-Star UN Millennium. Attendees have until March 13 to make reservations with the hotel which they can do by calling the main reservation line at 877-866-7529 and referring to group code 1304ISINED or by clicking this link [Institute of International Education - April 2013](#). We will also provide a list of other nearby hotels, none quite as convenient or comfortable.

Conference Registration

The conference registration fee below includes the Sunday evening reception, coffee breaks and lunches on Monday-Wednesday, and the closing dinner cruise on Tuesday, as well as all conference sessions and materials.

The registration fee and deadlines are:

On or before March 1:	Full Conference Registration	\$525
After March 1:	Full Conference Registration	\$580
Guest Registration:	Opening Reception, Dinner Cruise, and any additional planned activities	\$300

Hotel reservations must be made separately from registration.

Conference Topics

Among the planned session topics are:

- Building Strategic International Academic Partnerships in Engineering
- Fundamentals of an effective new International Student Orientation
- Accreditation - How it looks around the world
- Engineering Advising Strategies
- Engineering Entrepreneurship. What is the intersection between Engineering, Entrepreneurship, Culture, and the global landscape.
 - Speaker: Thomas Zurbuchen, Associate Dean for Entrepreneurial Programs and Professor of Space Science and Aerospace Engineering, University of Michigan, will be the keynote speaker.

You are invited to submit further topics or volunteer to serve on a panel. Please do so by February 1 deadline for panel proposals:

<http://globale3.studioabroad.com/?go=AM2013>

Activities

Arrive early! New York City offers a wealth of cultural activities, on which we will update you in a later email. After the meeting, you may visit nearby member campuses including City University of New York and the New Jersey Institute of Technology. More information will be provided at a later date.